

Date: _____

AGENT INFORMATION:

Agent's Name: _____

Agent's EF Number: _____

Agent's Contract Level (Circle One):

70%	75%	80%	85%	90%	95%	100%	105%	110%	115%	120%
(CL1)	(CL2)	(CL3)	(CL4)	(CL5)	(CL6)	(CL7)	(CL8)	(CL9)	(CL10)	(CL11)

HIERARCHY CHANGE:

New Direct Upline Agent Name: _____

New Direct Upline EF Number: _____

Reason for change: _____

AUTHORIZATION:

By signing below you acknowledge that you have discussed any changes with the effected parties.

Transferring Agent Signature: _____

Receiving Upline Signature: _____

****Submit ALL free agent change forms to bizdev@equisfinancial.com**

**** Once the form has been submitted to Equis Financial, it can take up to 5-10 business days for Equis to process Contract Level and Hierarchy Changes. Once the carrier receives the request, it will be processed according to their processing procedures.**